



HEAD OFFICE – SUPPLY CHAIN MANAGEMENT

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RFQ Notice

Bidders are invited for the RFQ listed here under:

No	RFQ NO	Description	Closing Date & Time
1.	RFQ-26/27-0031	Appointment of a service provider to conduct verification of prospective employees credentials	28 September 2026 @ 11H00 Bid Box at Albertina Sisulu House, 7 Beatrice Street King William's Town

The minimum specification requirements are detailed in the RFQ documentation (Specification and SBD forms). The RFQ documents will be available from the **16 September 2026** on the departmental website (www.ecdsd.gov.za); alternatively hard copies can be collected between **08H00** and **16H00** at the offices of the **Department of Social Development, Supply Chain Management Unit, Room G5, Albertina Sisulu Building, 7 Beatrice Street, King William's Town.**

No late, e-mailed, telegraphic or faxed documents quotations will be accepted for consideration. The lowest priced or only quotation will not necessarily be accepted. The Department reserves the right to accept or reject any quotation. The adjudication processes up until the award of the contract will be in line with the PPPFA guidelines. **It is the responsibility of the bidder to ensure that the bid is in the bid box before the closing time, even if the bid was submitted through courier or other services. In the event that the bid box is inaccessible due to closure of the building, the next business day on which the building is open will automatically become the closing date.**

Completed RFQ documents (including the quotation) in a sealed envelope with the relevant RFQ number and nature of the service required must be deposited into the tender box next to the security desk at Albertina Sisulu House, 7 Beatrice Street not later than 11h00 on the closing date.

For questions pertaining to completion of bid documents please contact:

Ms. N. James / Ms. V. Matha / Mr. M. Vukubi
Tel: 078 683 7883 / 064 608 2853 / 082 779 9347

For technical specifications please contact:
Ms N. Mafu at 082 798 3556

Ms. D. Phamotse
Acting Director: Supply Chain Management

15/0/2026

Date: